**Attention Family and Vendor: This form must be signed by vendor and returned to family to receive any offered fair discounts. Orders will be processed after July 1.

Raven Correpsondence School
YUKON-KOYUKUK SCHOOL DISTRICT
4762 Old Airport Way
Fairbanks, AK 99709-4456

Date
Location RCS
Initiated By
P.O.R. #
Date Required 7/1/2006

Curriculum Fair Order Request

Vendor Number	Vendor's Name, Address/Phone #/Fax #	Family Name & Address
Ship to Code		
	Vendor Signature:	

Fund code	Quantity	Unit	Catalog or Part #	Description (Name of item)	Unit Price	Total

Freight Charges: Allow 20% for postage or freight on mailable items, 30% for other items.

Total

Funding Code	Fund	Loc.	Func.	Proj.	Object
A					
B					
C					

Note:

****Vendor** -- If you are not currently on our Raven Correspondence Vendor List, we can add you to the list with the completion of some additional paperwork. You must be able to accept a Purchase Order to be on a direct pay vendor list. If you are unable to do so, families would need to purchase directly from you and submit for reimbursement. For further information, please contact Lisa Sites 907.644.8590.

Purchase Authority	Signature	Date
Unit Administrator		
Director		
Superintendent		

Attention Raven Family: Please submit signed request form to your Raven Teacher.