



# Raven Correspondence School Short Term Extended Stay Outside Form

Family Number

As per AS14.17, students living outside of Alaska are not eligible for school funding. As we are a public school, students who live or move outside of Alaska are not eligible for enrollment with RCS. However, under special circumstances, limited extended leave periods 30-60 days) may be pre-approved as long as the student maintains Alaska residency, maintains monthly contact and reporting schedule, and has completed all required forms. Students must also be present during state mandated testing periods. Out of state expenses incurred during absences are not covered by RCS.

I. Parent Name(s): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone: (907)\_\_\_\_\_

II. Student(s) Name	Grade	Enrollment Status

III. Dates for Request: From (date) \_\_\_\_\_ to (date) \_\_\_\_\_

IV. Provide a detailed explanation describing the need for extended stay outside (Attach any supporting documentation to this request):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

V. Contact Information (Please include a phone number and address):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Teacher Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Approval: \_\_\_\_\_ Date: \_\_\_\_\_

- If extended stay exceeds 60 days or occurs during state testing period, it is the family’s responsibility to contact their advising teacher to discuss options for continued enrollment.
- If RCS is unable to maintain contact, your student will be withdrawn from our program.
- Approval for extended stay outside must be on file to ensure credits are awarded.